



Town Of Durham
630 Hallowell Road
Durham, Maine 04222
Incorporated 1789

Clerk's Receipt #
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BUILDING PERMIT APPLICATION

(ACCESSORY BLDGS, REMODELING OR DEMOLITION)
Page 1 of 2

Property Owner's Name: _____
Location of work to be done: _____
Mailing Address: (same as above) _____ Map _____ Lot _____
Telephone: _____ Email: _____
Type and Description of Construction: _____

Dimensions: Home 1 st Floor ___ X ___ = sq ft _____ Home 2 nd Floor ___ X ___ = sq ft _____ Garage ___ X ___ = sq ft _____ Deck/porch ___ X ___ = sq ft _____ Total (Sq Ft) _____	Construction Information: Foundation Type: _____ Number of Bedrooms: _____ Approx total value of completed project: \$ _____
Use (Must circle one): Residential Accessory Commercial Industrial Institutional Other: _____	

Mobile Home Information
Make / Model / Year _____ / _____ / _____
Serial number _____

Foundation Information:
Footings Size: _____ Footings Specs (rebar, etc): _____
Wall Thickness: _____ Wall Specs (rebar, etc): _____
Slab Thickness: _____ Other: _____

General Contractor: _____
Gen. Contractor's Phone: _____ txt avail E-Mail _____

Energy Information:
Exterior Wall Insulation Value: _____ Type of Insulation: _____
Floor Joist or Slab Insulation Value: _____ Type of Insulation: _____
Ceiling Insulation Value: _____ Type of Insulation: _____
RES Check? Yes ___ No ___ Other Insulation: _____

Material & Construction Information:

Floor Joist or Floor Truss? (Circle One) – Size: _____ Spacing: _____

Walls – Exterior Stud Size: _____ Spacing: _____

Interior Stud Size: _____ Spacing: _____

Ceilings/Roof – Truss or Rafter (Circle One) – Sheathing Thickness/Material: _____

Construction Type (Circle One) – **Stick-built** or **Modular** or **Manufactured (HUD)** or **Other**

Other Information:

Heating System: _____ Fuel Type: _____ Chimney: Yes ___ No ___

Water Source: Drilled Well ___ Dug Well ___ Electric Amps: _____ Siding Type: _____

Roof Covering: _____

Commonly Missed Codes - All new traditionally built houses must contain/comply with:

- Passive radon mitigation system (or better) – Section AF103 of 2015 IRC
- Frost protected foundations (unless a listed exception) – Section R403 of 2015 IRC code.
- Proper ventilation – ASHRAE 62.2 Compliance for Maine Builders
- Ground snow load (GSL) of 60 lbs. – 2015 Mainely Trusses advisory report
- Some exceptions may apply to modular and manufactured housing.

I certify that the information contained in this application and any related submissions to be true and accurate to the best of my knowledge. I understand that I am responsible for the compliance of all applicable town, state and federal regulations and that failure to comply may result in the imposition of fines, legal fees, and the abatement of any violations to include abandonment of use and occupancy and corrective actions such as the removal or modification of improvements if setbacks or other requirements have not been met and satisfied. I understand that this is an application and that I shall not begin any improvements until the appropriate permit(s) is/are issued nor will I make use of the improvements without first having obtained an occupancy permit. I further understand that any associated plumbing and electrical to be undertaken in connection with this request requires separate permits. In addition, I understand that if this project involves the creation of a new lot, or a subdivision, as defined in Title 30-MRSA, Section 4401(4), as amended, has not been created without first obtaining the required approval.



*Property owner’s Signature: _____ *Date: _____

****Required Documents****

- Floor plan to scale:**
 - a) Include floor plan of existing structure as well as new construction for alterations and additions.
 - b) Detail removal of all partitions and sizing of any new structural beams.
 - c) Detail any new walls or permanent partitions.
- Cross Sections:** with material descriptions of rise/run, head room, guards/handrails, baluster spacing, etc.. if truss used, include truss design.
- Window and door schedules:** (indicate egress windows 5.7 sq ft clear openable area, clear width of 20”, height of 24”)
- Foundation plans:** soil type, footer dimensions, foundation wall dimensions.
- Deck Construction:** pier layout, framing, fasteners, guards, and stair dimensions.
- Plot plan:**
 - a) Shape & dimensions of the lot to be built on.
 - b) Footprint of existing and proposed structure distance from property lines.
 - c) Other structures already on the lot. (eg. decks, porches, sheds, pools, garages)
 - d) Location & dimensions of parking areas and driveways.
 - e) Subsurface Wastewater Disposal System Application. (for any project increasing the number of bedrooms or design flow within the structure)
- Right, Title or Interest:** of the property the project will occur. (Deed, Letter of Authorization, Lease, etc.)

(to be filled out by Staff)

Total Acres: _____ Zoning District: _____

- In the 100-year floodplain: No Yes
- Resource Protection: No Yes
- Shoreland Zone: No Yes
- Aquifer Protection No Yes
- USE change? No Yes
- Use is allowed. No Yes
- Approval allowed by CEO? No Yes

Permit Fee: _____